



remote access indexer; worldwide

pHindex offers the paperHOST customer a new and more versatile way to index documents that flow into our customer's on-line document library using either pHscan or pHuploader tools. Documents can now be loaded onto paperHOST with little or no hand-keyed data and a special status flag indicating that additional indexing is required. This eliminates the need to have scanning operators with intimate knowledge of the documents they are scanning. They just scan, scan, and scan with a singular focus on image quality.

Once loaded onto paperHOST, companies can use pHindex to reduce the cost keying index information by tapping work-at-home employees, outsourced services or off-shore vendors to complete the job. Though Internet based, the key-entry user enjoys all of the indexing tools once only available to the scanning operator including links to other data sources and complete contextual control over the formatting and legal values for each index field. Each indexing operator is able to grab batches of un-indexed work and complete their data entry work with full tracking and reporting capabilities to measure performance.

With pHindex, your organization enjoys a higher level of document security, saves on shipping costs, improves customer service and eliminates the possibility of any lost documents in transit.

Features and advantages:

- Carry forward fields
- Auto-populate fields with ODBC database linking
- Dropdown menus
- Rotate
- Minimal software installation
- Runs within browser
- Locks file for indexing so it is not indexed twice
- High-speed, fast display speed

paperHOST provides many methods for acquiring and indexing documents that are destined for your on-line document management repository. pHindex is just one more powerful tool in the paperHOST suite of applications that can be used to meet the specific requirements of your organization.